

## Annual Quality Assurance Report of the IQAC

Name of the college : **Kashipur Michael Madhusudan Mahavidyalaya**

Name of the Affiliating University : **Sidho-Kanho-Birsha University**

Year of Report : **2014– 15**

Section A : Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement :

Plan of Action	Achievements
1. Construction of canteen	A new college canteen has been constructed.
2. Organization of Seminars / Workshops	01 National & 06 State level seminar have organized.

### **Section B : Details in respect of the following**

#### **1. Activities reflecting the goals and objectives of the college:**

- The goal of our college is to spread higher education among the locationally marginal & financial underprivileged first generation learners. So our college tries to provide them with Book Bank Facility. We have many poor students. So we provide Half-Freeship and Full-Freeship for needy and deserving candidates.

#### **2. New academic programmes initiated (UG and PG) :**

- Nil

#### **3. Innovations in curricular design and transaction :**

- Teacher members of Economics, Geography, Physical Education & Chemistry are the members of SKBU Board of Studies where curriculam design of every academic session have been discussed & planned.

#### **4. Inter-disciplinary programmes started :**

- We are yet to introduce any Inter-Disciplinary programme.

**5. Examination reforms implemented :**

- College planned to execute class test for Part-1, Part-2, Part-3 & introduced for Part-1 students.
- We follow the examination system implemented by the University and held under the auspices of the University. The University has not implemented any new way to examine the students. We conduct Time to time assessment test with our best.

**6. Candidates qualified : NET / SLET/ GATE etc :**

- Ours is an UG institution, so our candidates can not qualify the NET or SLET or GATE. Though some of our students afterward have qualified these mentioned examinations as students of various universities.

**7. Initiative towards faculty development programme :**

- We encourage our faculties to take part in RC, OP, Summer or Winter school.

**8. Total no of seminars / workshops conducted :**

- Total 07 seminars were held during this Academic Year.

**9. Research projects a) Ongoing; b ) Completed :**

- Two Research projects were ongoing in this academic year.

**10. Patents generated, if any :**

- As an UG institution our college has hardly any commendable laboratory facility.

**11. New collaborative research programmes :**

- Our Institution has not conducted any collaborative Research work.

**12. Research grants received from various agencies :**

- Consequently, no research grant was received. However we received 7.45 Lakhs from UGC from 2011-2015 .

**13. Details of research scholars :**

- As an UG institution our college does not have any Research scholar. .

**14. Citation index of faculty members and impact factor :**

- Range : 1.5-3.2      Average (-)      h-index - 24      Nos. in SCOPUS – 3

**15. Honours / Awards to the faculty:**

- Nil

**16. Internal resources generated :**

- One herbal garden has been generated adjacent to Chemistry lab & maintained by the department of Botany.

**17. Details of departments getting assistance /recognition under SAP, COSIST, (ASSIST)/DST, FIST And other programmes :**

- NIL

**18. Community services :**

- Our NSS regularly take part in Community Services. We have adopted village where they run Adult Education, Cleanliness. They keep the college campus clean. Regularly they hold Blood Donation camp. Our NSS team always doing social service i.e. fund collection for the relief, Kanyashree awareness etc.

**19. Teachers and officers newly recruited :**

- One full time teacher has been appointed as per recommendation by the WBCSC.
- Guest teachers were recruited to smoothly conduct classes in various department.

**20. Teaching – Non teaching staff ratio :**

- 52(including guest or visiting faculty) : 20(including 08 temporary staff)

**21. Improvements in the library services :**

- Physical infrastructure of the library has been improved; in this academic year books were purchased; internet has been made for library user; installation of computers for accession of books & journals; automation is ongoing.

**22. New books / Journals subscribed and their value :**

- New Text / Reference books (Rs. 90513) & Journals (Rs.3980) were added in this Academic Year.

**23. Courses in which student assessment of teachers is introduced and the action taken on student feedback :**

- Feedback is collected from all students & all departments annually.
- On the basis of this feedback taken from students, suggestive measures have been taken for improvement of the overall quality of the college.

**24. Feedback from stakeholders:**

- Students gave suggestive feedback for class teaching improvement, betterment of library accession, frequency supply of drinking water, sufficient & low cost food and beverages from college canteen, necessary accessories for sport facilities & frequent counselling of career placement.

**25. Unit cost of education:**

- Unit cost = Total annual expenditure (salary excluded) / no of students enrolled = Rs. 1129.86.

**26. Computerization of administration and the process of admissions and examination results, issue of certificates :**

- All matters related to admission, examination and administration are computerized.
- Results and certificates are issued by the University and that too is computerized.
- College Administration and Management Software (CAMS) in college administrative work.

**27. Increase in the infrastructural facilities :**

- UGC-NRC Room with 10 computers & internet connection has been constructed.
- For office management CAMS software has been introduced.

**28. Technology upgradation:**

- All Financial matters related to admission, examination and administration are computerized. Results and certificates are issued by the University and that too is computerized. Automation of library has been initiated.
- UGC-NRC Room with 10 computers & internet connection has been constructed.
- For office management CAMS software has been introduced.

**29. Computer and internet access and training to teachers, non-teaching staff & students:**

- The college has internet facility and in accordance with the Govt. Regulations the college uses all pertinent softwares. The college library too has got internet facility which is for everyone's use.

**30. Financial aid to students :**

- College provide "MSPSMS & SR-1, SR-2 and SR-3 Scholarships" to Part-ii, Part-iii & PG students.
- College helps students Half-free & Full-freeship.
- Students also got various scholarship from Central and State Govt.

**31. Activities and support from the Alumni Association :**

- College authorities have collecte & restored the data of ex-students to officialy form Alumni Association.

**32. Activities and support from the Parent-Teacher Association :**

- IQAC & Teachers Council jointly organized the Parent – Teachers meeting during admission, exmination & freeship.

**33. Health services:**

- The college have a small medical unit in the third floor of the main building. College also provide Health awareness in regular basis. For emergency students have to send to Kolloli Hospital 1.5 Km away from the college.

**34. Performance in sports activities :**

- In 2014-15 SKBU Best Athlete : Men (Indrajit Mahato).

**35. Incentives to outstanding sportspersons :**

- We waive tuition fees for outstanding achievement and regularly we help the promising and aspiring sportspersons by providing them with sport-equipments.

**36. Student achievements and awards:**

- In 2014-15 SKBU Best Athlete : Men (Indrajit Mahato).

**37. Activities of the Guidance and counselling unit :**

- We have conducted the Career counselling course. A good number of students availing themselves of this facility have been absorbed in different jobs like school teaching, service in forces, service in technical workshops.

**38. Placement services provided to students :**

- Frequent Career Councelling has been organized by Career Councelling Cell.

**39. Development programmes for non-teaching staff:**

- We provide them with training in ICT occasionally.

**40. Good practices of the institution :**

- We observes important national holidays and we published Seminar articles .
- We help poor students continuously. We organized cultural activities and competitions in regular basis.
- We give prizes & certificates to first, second & third position in a competition.
- College adopted two villages through NSS ( Rangiladih & Gopalchowk )

**41. Linkages developed with National / International , academic / research bodies :**

- College frequently organized National & State level Seminar, Conference & Workshop with various academic and Research bodies like BARC (Bhubaneswar) etc.

**42. Action Taken Report on the AQAR of the previous year :**

- Anti ragging Cell have been formed.
- Drinking water tanks have been placed for the students.
- New Canteen with standard food has been open to the students.
- Research Cell has been formed to find out the possibilities of research work taking teachers and students with a proposal to registered ISBN numbers for publishing books from the college.

- Feedback from students has been taken since last 03 (three) years for upliftment of quality of class teaching.
- Encourage faculties for hosting Seminars/Conferences/Workshops into the college and taking part in other institutions too.
- Student counselling is frequently done for the advancement of slow learners by class teachers or by invited lectures on different topics.

**43. Any other relevant information the institution wishes to add :**

- The college is preparing for NAAC.

**Section C : Outcomes achieved by the end of the year**

- A new college canteen has been constructed.
- National & State level seminar have organized.
- One herbal garden has been generated adjacent to Chemistry lab & maintained by the department of Botany.

**Section D : Plans of the college for the next year**

- NAAC Preparation will be done more efficiently.
- Career counseling will be done more frequently for their future betterment.
- The College has decided to help more to efficient students for their sports quality enhancement.

*Amit dey*

Signature of the  
Director / Co-ordinator, IQAC

Sd/-  
Signature of the  
Chairperson, IQAC